



# Apprenticeship Training Application

Please Print or Type

Application Dead Line Dates are July 15<sup>th</sup> for Fall Session and December 1<sup>st</sup> for January Session.

Program applying for: **MUST CHECK ONE OR APPLICATION WILL NOT BE PROCESSED**

- ELECTRICAL (Classroom Based)**
- HVACR (Classroom Based)**
- VOICE DATA VIDEO (Webcast)**
- ELECTRICAL (Online - *\*\*restrictions apply*)**
- SPANISH-ASSISTED ELECTRICAL**

Name: \_\_\_\_\_ SSN: \_\_\_\_ -- \_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ DOB: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Last Grade Completed \_\_\_\_\_

**Email (Mandatory):** \_\_\_\_\_

Veteran: Yes \_\_\_ No \_\_\_ Month / Year Entered Military Active Duty / \_\_\_\_\_

Month / Year Separated Military Active Duty \_\_\_\_ / \_\_\_\_ Total Months of Military Active Duty \_\_\_\_\_

Trade School/Other \_\_\_\_\_ 5 or more years trade experience? Yes \_\_\_ No \_\_\_

Are you transferring from another Apprenticeship Program? Yes \_\_\_ No \_\_\_ Which Program? \_\_\_\_\_

**If transferring from another program, transcripts must be attached.**

Where Did You Learn About I.E.C. Apprenticeship Program? \_\_\_\_\_

Electrical / HVAC Contractor Presently Working For: (Leave blank if not currently working for a Contractor)

Company: \_\_\_\_\_ Phone \_\_\_\_\_ Date of Hire: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

**Work History:** (from most recent or present (Including Military))

Company	From / To 01/01 - 01/01	Type of Work	Phone	Wages

**All applicants must provide the following documents, along with the application and processing fee. Applications received without all required documents and processing fee will not be processed (copies only, no originals please):**

<b>Drivers License</b>	<b>Birth Certificate</b>
<b>Social Security Card</b>	<b>OSHA10 Card (If previously obtained)</b>
<b>High School Diploma or GED Certificate</b>	<b>Two Letters of Personal References</b>

*Letter from employer recommending you for online training if opting for online classes.*

**\$100 Processing Fee if OSHA 10 Certification not completed – OSHA10 is required to continue application process (If Postmarked Before Deadline)**  
**\$60 Processing Fee if OSHA 10 Certification is Complete (If Postmarked Before Deadline)**  
 Processing fee postmarked after the deadline is an additional \$35.

All processing fees are non-refundable.  
 MAKE CHECKS/MONEY ORDERS PAYABLE TO IEC CHESAPEAKE A&T

*\*Students employed with a company requiring them to be state registered more than 2 months prior to school start must pay an additional \$35 administration fee which is nonrefundable. Fees are subject to change. Submitting an application does not designate you as a state registered apprentice.*

*\*\*Contact IEC Chesapeake for Information on online Apprenticeship Availability and Acceptance Requirements.*

**Guidelines For Acceptance To Program:**

1. Successful Completion of OSHA 10 Is Required Prior To Interview With Apprenticeship Committee. (Please see above for processing fees. If taking OSHA 10 training with IEC Chesapeake, upon processing of application you will be contacted with instructions on how to complete OSHA 10 training.)
2. Upon Enrollment You Must Be Employed Full Time In The Electrical Or Communication Trade, Under The Direction Of A Licensed Electrician.

**Mail Application To: I.E.C Chesapeake Apprenticeship and Training Inc.  
 8751 Freestate Drive Suite 250  
 Laurel, MD 20723**

Should You Have or Need Additional Information, Please Contact Our Office At: (301) 621-9545

I Certify That The Above Statements Are True And Correct To The Best Of My Knowledge And I Understand That Any Misrepresentation On This Application Is Cause For Not Being Accepted Into The Program.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Disclaimer:** The I.E.C. Chesapeake Does Not Discriminate Against Race, Religion, Age, Sex, Gender, National Origin or Veteran Status.